



771 Somerset Street
Somerset, NJ 08873
732) 828-2009
fbc@fbcsomerset.com
fbcsomerset.com

Position Title: Minister of Music, Arts, and Worship

Reports to: Executive Director

Classification: Full-time

FBCLG is a 5,000-member intergenerational community that is growing and moving boldly into its future. We are rooted in tradition, growing in innovation and transforming lives as we meet the needs of God's people in real-time.

The vision for First Baptist Church of Lincoln Gardens is based on the following guiding principles:

- We are all born in the image and likeness of God and God is internal to us. Therefore, we should hunger and strive to move deeper into a life of the divine.
- Without abandoning our rich past, new approaches are required to attain the higher level God has for us.
- We want disciples to go beyond the limits of merely practicing religion and move toward a radical relationship with our Redeemer.
- Operating in sound theology and honoring biblical traditions, our ministries will span the gamut of the needs of God's people with the intention of helping disciples live in their divinity.
- From conversations among single Christians to marriage ministry retreats to youth explosions, God has called FBCLG to innovate. That means we are an intergenerational community that is growing and moving boldly into its future and transforming lives as we meet the needs of God's people in real-time.

Position Summary: The Minister of Music, Arts, and Worship (MAW) works with the Senior Pastor in developing the Music, Arts (Dance and Drama), and Worship ministries. This individual must be as equally committed to the calling of Jesus Christ as they are to their professional responsibilities. The person will be required to provide authentic, transformational worship experiences that connect people's everyday lives to God.

Job Responsibilities include but are not limited to:

Ministerial Functions

- Lead Church in planning, organizing, conducting, and evaluating all aspects of the worship experience in support of our Church mission and objectives.
- Oversight and/or execution of the details relating to the vision and practices for all worship services including production of bulletins, and any other liturgical tools or elements for worship services.
- Provide individual worship preparation input and assistance with preaching pastor and music leaders (e.g. writing liturgies, suggesting music, brainstorming and/or fine-tuning creative ideas)
- Responsible for teaching and directing rehearsals for all choirs.

Rev. Danté R. Quick, Ph.D., Senior Pastor

Charles Corpening II, Chair of Trustees | Mason Powell and Valerie Williams, Diaconate Chairs | Leon Largie, Executive Director

- Explore new ministry opportunities (e.g. concerts, special events, community outreach) for children, youth and adults.
- Other pastoral duties as assigned (e.g. preaching, teaching, visitation, witnessing, discipleship, and counseling, etc.).
- Attend and assess worship services each Sunday; facilitate debriefing of worship services and events and help ensure implementation of suggestions in the future.
- Work with Pastor and staff to create and lead coordinated worship experiences. This includes development of Sunday order of worship.

Administrative/Leadership Functions

- Keep careful records and perform accurate reporting for copyright requirements.
- Recruit and supervise all part-time employees and volunteers connected with the Worship and Arts Ministry.
- Oversee staff and volunteers involved in worship (sound, set up, children's ministry/choirs, deacons, ushers, flowers, fine arts, etc.).
- Oversee and coordinate scheduling of worship leaders (pastors, staff, volunteers) and services (e.g. baptisms, announcements, ordinations, multi-media presentations, etc.)
- Prepare worship leaders for all worship services, i.e. provide instructions and coaching to lay leaders as needed; associate pastors and staff with litanies, text, general assistance, etc.
- Financial management responsibility for all worship budgets.
- Staff Liaison to Worship & Fine Arts Committee (attend monthly meetings and ensure Committee is kept informed of ongoing worship planning).
- Maintain archival recordings and other information for all services and worship events.
- Provide ministry reports as required.
- Maintain music library, music software, and instruments.
- Participate in training events to enhance professional development.

Qualifications / Skills:

- Master's of Divinity Degree from an Association of Theological Schools (ATS) accredited Seminary or Divinity School.
- Minimum of 4 years of experience in directing and developing a music/arts ministry.
- Working knowledge of the history of the African-American religious musical tradition and how it interacts with the biblical narrative.
- Demonstrated knowledge of how music interacts with the liturgical calendar.
- Knowledge and/or background in drama and the arts and how such interacts with the worship experience.
- History and ability to generate an innovative worship experience for multicultural and intergenerational congregation.
- Knowledge/proficiency in voice or one or more instruments.
- Experience teaching and directing professional musicians and multiple choirs
- Proven experience in integrating music, drama lighting, and dance into the worship experience
- Experience in planning/conducting workshops and training opportunities for all musicians and church choirs.
- Ability to read music is preferred.
- Ability to envision and develop worship objectives into manageable, tangible, achievable and theologically grounded goals.
- Experience with operating within a budget.
- Proven ability to serve and empower others.

- Ability to collaborate with other staff under the leadership of the Senior Pastor
- Experience with recruiting musicians, music ministry volunteers, and directors.
- Ability to make theologically based decisions and delegate responsibilities.
- Ability to clearly express their calling to the ministry of Jesus Christ in their daily interaction with all members of the First Baptist Church of Lincoln Gardens (FBCLG) community.
- Possess a demeanor of humility and other-centeredness.
- Ability to be flexible.
- Ability to use presentation software, music software, and general office software (Microsoft Office Suite, Pro Presenter). Experience with Dropbox, LiveStream, DaVinci, QuickBooks is a plus.
- Ability to play an instrument and/or sing and/or write/read music is a plus.

Working Conditions: The schedule includes Sundays and onsite hours during the week. Hours will vary based on programs and events. Incumbent has the ability to flex hours with approval from the Executive Director within the 40-hour work week; 10% travel (domestic and international).

We offer a comprehensive benefits package that includes medical, dental, and vision coverage; retirement benefits; paid time off, and work/life benefits.

NOTE: THE PURPOSE OF THE ABOVE JOB DESCRIPTION IS TO PROVIDE POTENTIAL CANDIDATES WITH A GENERAL OVERVIEW OF THE ROLE. IT IS NOT AN ALL-INCLUSIVE LIST OF THE DUTIES, RESPONSIBILITIES, SKILLS, AND QUALIFICATIONS REQUIRED FOR THE JOB. YOU MAY BE ASKED BY YOUR SUPERVISORS OR MANAGERS TO PERFORM OTHER DUTIES. YOU WILL BE EVALUATED IN PART BASED UPON YOUR PERFORMANCE OF THE TASKS LISTED IN THIS JOB DESCRIPTION. THE EMPLOYER HAS THE RIGHT TO REVISE THIS JOB DESCRIPTION AT ANY TIME. THIS JOB DESCRIPTION IS NOT A CONTRACT FOR EMPLOYMENT, AND EITHER YOU OR THE EMPLOYER MAY TERMINATE EMPLOYMENT AT ANY TIME, FOR ANY REASON.